

## Contacts for Eldred Township Building Permits

### Water Line Tap-In

Eldred Township Municipal Authority  
8553 Route 949  
P.O. Box 158  
Sigel, PA 15860  
814-752-2881

### Sewage Permits/Planning

Sewage Enforcement Officer:  
Russ Braun  
426 W. Theresia Rd  
St. Marys, PA 15857  
Cell Phone: 814-594-6194  
Office Phone: 814-781-3663  
Email: [russ.braun@outlook.com](mailto:russ.braun@outlook.com)

### Stormwater Management

Jefferson County Conservation District:  
Dana Hannibal  
1514 Route 28  
Brookville, PA 15825  
Phone: 814-849-7463  
Fax: 814-849-0825  
Email: [dana@jeffersonconservation.com](mailto:dana@jeffersonconservation.com)

### Building Permits and Inspection

Pennsafe Building and Inspection Services  
Building Code Official: Brian S. Wruble  
175 Beaver Drive  
P.O. Box 486  
DuBois, PA 15801  
Phone: 814-375-1111  
Fax: 814-375-1117  
[www.pennsafebis.com](http://www.pennsafebis.com)

### Eldred Township Land Use Permits

(\$25.00 permit fee)  
Eldred Township Building  
3441 Route 36  
Brookville, PA 15825  
814-849-7683  
Office hours:  
Monday-Thursday 8:00 AM to 12:00 PM  
Friday 12:00 PM to 4:00 PM  
(Supervisor meeting days: 2:00 PM to end  
of meeting)

**CALL BEFORE YOU DIG**  
**PA ONE CALL**  
**811 OR 1-800-242-1776**

# APPLICATION FOR LAND USE PERMIT

ELDRED TOWNSHIP, JEFFERSON COUNTY

Date: \_\_\_\_\_

Application No: \_\_\_\_\_

Check No: \_\_\_\_\_

This Application for a Land Use Permit is issued in accordance with Provisions of Eldred Township Ordinance Number 1992-1, enacted October 6, 1992.

NAME OF OWNER: \_\_\_\_\_

MAILING ADDRESS OF OWNER: \_\_\_\_\_

PHONE NUMBER OF OWNER: \_\_\_\_\_

SITE ADDRESS OR LOCATION\*: \_\_\_\_\_

**\* If no 911 address is available, describe by abutting Township or state road, and nearest known address.  
911 Addresses can be obtained by contacting Seth Kerr at the Jefferson County GIS Office: 814-849-1694.**

TAX MAP NUMBER: \_\_\_\_\_

LOT ACREAGE: \_\_\_\_\_ LOT WIDTH (if known): \_\_\_\_\_ LOT LENGTH (if known) : \_\_\_\_\_

LOCATION OF BUILDING ON LOT: (Provide a freehand dimensioned sketch with abutting road)

DESCRIPTION OF PROPOSED STRUCTURE/ALTERATION: \_\_\_\_\_

1. TYPE: (FRAME \_\_\_) (LOG \_\_\_) (MASONRY \_\_\_) (MANUFACTURED UNIT \_\_\_)
2. SIZE: \_\_\_\_\_ (ONE STORY \_\_\_) (ONE & ONE HALF STORY \_\_\_) (TWO STORY \_\_\_)
3. TYPE OF FOUNDATION: (SOLID MASONRY \_\_\_\_\_) (MASONRY PIERS \_\_\_\_\_) (OTHER: \_\_\_\_\_)
4. KIND OF SIDING: \_\_\_\_\_
5. KIND OF ROOF: \_\_\_\_\_
6. KIND OF CHIMNEY: \_\_\_\_\_
7. WILL THE STRUCTURE HAVE ANY UTILITIES: (NONE \_\_\_) (WATER \_\_\_) (ELECTRIC \_\_\_) (GAS \_\_\_)
8. TOILET: (INSIDE \_\_\_) (OUTSIDE \_\_\_)
9. SINK: (YES \_\_\_) (NO \_\_\_)
10. SEPTIC: (EXISTING \_\_\_ TYPE: \_\_\_\_\_) (NEW: \_\_\_) (REPLACEMENT: \_\_\_)
11. EXTERIOR WOODWORK MUST BE PAINTED OR STAINED.
12. PLUMBING AND SEWAGE MUST PASS INSPECTION AND MAY REQUIRE A PERMIT.

**Return this application along with payment of the Land Use Application Fee of Twenty-Five dollars (\$25.00), payable to "Eldred Township" to the Eldred Township Building, 3441 Route 36, Brookville, PA 15825.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Municipal Representative

\_\_\_\_\_  
Date

# Municipal Prior Approvals for Eldred Township, Jefferson County,

## TO BE COMPLETED BY PROPERTY OWNER:

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Site Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

Single Family Dwelling       Commercial Building       Addition – Commercial Building

Multi-Family Dwelling       Addition       Garage

Trailer       Trailer Replacement       Accessory Structure

Description: \_\_\_\_\_

Building Dimensions: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

I hereby certify that the proposed work is authorized by the owner of record and that I am authorized to make this application and agree to conform to all applicable laws of this jurisdiction.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPROVALS TO BE COMPLETED BY THE PROPERTY OWNER (IF APPLICABLE)

**Water:**  Private     Public    Water Authority Signature: \_\_\_\_\_

**State Highway/Township Road Occupancy Permit:**  N/A (existing driveway)     Approved (permit attached)

PennDOT or Eldred Twp. Roadmaster Signature: \_\_\_\_\_

**Sewage Permit:**  N/A     Approved (permit attached)

S.E.O. Signature: \_\_\_\_\_

**Stormwater Construction Permit:**  N/A     Approved (permit attached)

Stormwater Official Signature: \_\_\_\_\_

**Return the completed form to the Eldred Township Office. The Municipal Representative will not sign any forms until all necessary signatures and permits are obtained by the applicant.**

Municipal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# County of Jefferson

## BUILDING INFORMATION

### To Construct, Alter, Remove Buildings, Locate or Relocate Mobile Homes

Township/Borough \_\_\_\_\_ Date \_\_\_\_\_

Parcel Number \_\_\_\_\_ Lot Number \_\_\_\_\_  
(If Available)

Location \_\_\_\_\_  
(Boro, Village, Street, or Boro Number; distance from landmark)

Name of Owner (s) as on Deed \_\_\_\_\_

Address of Owner (s) \_\_\_\_\_

Name of Building or Mobile Home Owner \_\_\_\_\_  
(If other than land owner)

Address of Building or Mobile Home Owner \_\_\_\_\_  
(If other than land owner)

Construct, Removal, Alter or Set \_\_\_\_\_  
(Dwelling, garage, barn, swim pool, mobile home, etc.)

Estimated Cost \$ \_\_\_\_\_ Completion Date \_\_\_\_\_ Outside Dimensions \_\_\_\_\_

Make of Mobile Home \_\_\_\_\_ Year \_\_\_\_\_

Size of Mobile Home \_\_\_\_\_ Cost \_\_\_\_\_

Name of Applicant \_\_\_\_\_  
(If different from owner)

Address of Applicant \_\_\_\_\_  
(If different from owner)

Signed \_\_\_\_\_ Signed \_\_\_\_\_  
(Person making report) (Owner or applicant)

This information is in compliance with assessment law of 1943 (P. L. 571) for fourth to eighth class counties, as amended section 602.2.

Any person who wilfully fails to comply with the provisions of this subsection or, who in furnishing such information, wilfully falsifies the same, shall upon conviction thereof in summary proceedings be sentenced to pay a fine of not more than fifty (\$50.00) dollars.

This report does not give any person (s) the right to construct, alter, remove buildings, locate or remove mobile homes in taxing districts where the taxing districts have ordinance regulating and restricting the erection, alteration and removal of buildings and mobile homes.

On or before the first Monday of each month, as copy of this report shall be sent to the Chief Assessor of Jefferson County, Brookville, Pa. 15825.



**Municipal Notice to Conservation District for Earth Disturbance/Building Permit**

Please fill out or have the applicant fill out the information below to determine the need for an erosion control plan, NPDES permit for earth disturbance projects, and or a Act 167 Stormwater Management Plan. As per DEP regulations, the municipality shall notify the District of any projects that disturb one acre or more. You may e-mail the completed form to the District. The District will respond to the municipality within five days of receiving the form.

Municipality: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number/email: \_\_\_\_\_

Type of project: Residential/Commercial/Other: \_\_\_\_\_

1. Does your project propose an earth disturbance more than 5000 square feet?  
 Yes Please answer next question.  
 No No further information required, however E&S BMP's may still be necessary on your project.
  
2. Does your project propose an earth disturbance of 1 acre or more?  
 Yes NPDES Permit is required, or an amendment to an existing permit may be required.  
 No If greater than 5000 square feet, and less than 1 acre, a written erosion control plan is required.
  
3. Does your project propose new impervious surface such as gravel or paved driveway, new building, etc?  
 Yes Contact the JCCD about an Act 167 Stormwater plan or visit their website at [https://www.jeffersonconservation.com/jccd2021\\_010.htm](https://www.jeffersonconservation.com/jccd2021_010.htm)  
 No A restoration plan may be necessary for your project.

Project name and/or NPDES permit number if already permitted: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

For additional assistance contact:  
Jefferson County Conservation District  
1514 Route 28  
Brookville, PA 15825  
814-849-7463

Earth Disturbance and Resource Impacts: Dana Hannibal, [dana@jeffersonconservation.com](mailto:dana@jeffersonconservation.com)  
Act 167 Stormwater Management: Evan DeLong, [evan@jeffersonconservation.com](mailto:evan@jeffersonconservation.com)





## STORMWATER MANAGEMENT

### Site Plan

*To be used whenever less than 1,000 sq. ft. of impervious surface are proposed.*

Please Include:    Dimensions and approximate locations of all proposed \*impervious areas  
                          Neighboring property lines  
                          Streams  
                          Road Names

Based upon the information you have provided a **Stormwater Management Plan IS NOT required** for this regulated activity. Additional information and/or SWM may be requested for any reason.

Property Owner Acknowledges that submission of inaccurate information may result in a stop work order or permit revocation. Acknowledgement of such is by signature below. I declare that I am the owner or owner's legal representative. I further acknowledge that the information provided is accurate and employees of the Jefferson County Conservation District and/or the municipality are granted access to the above described property for review and inspection as may be required.

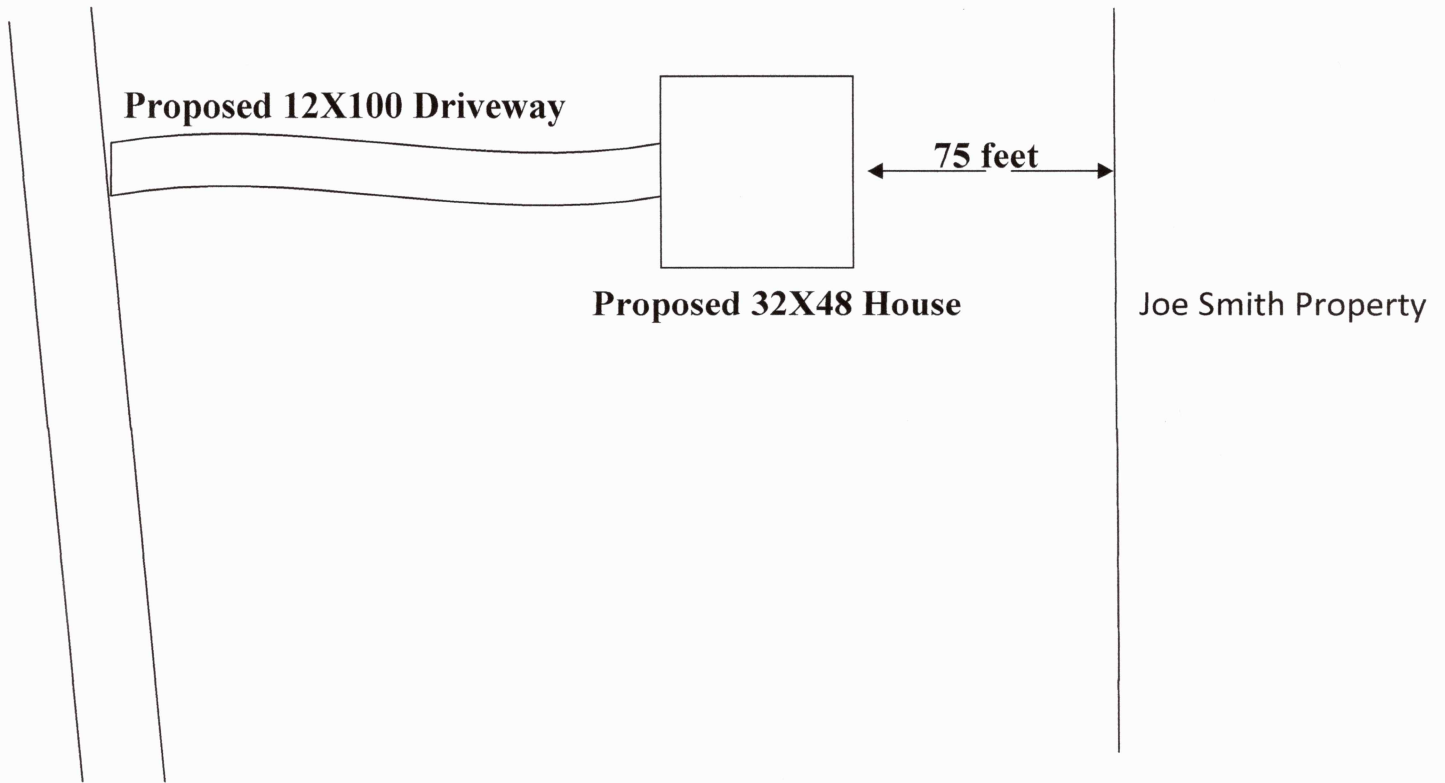
	Owner	Date _____
	Address	Municipality: _____
		Phone: _____

**\*Impervious Areas** are areas that prevent the infiltration of water into the ground.  
(Roofs, patios, garages, storage sheds and similar structures, and any new streets or sidewalks)





## Sample Site Plan for Stormwater Management Documentation



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Please Include:

- Dimensions and approximate locations of all proposed \*impervious areas
- Neighboring property lines
- Streams
- Road Names