

**Eldred Township Supervisors
Regular Meeting
February 8, 2023**

This meeting was held at the Eldred Township Building.

Call to order at 4:29 PM by Chairman Greeley.

The meeting was opened with a salute to the flag.

Roll Call: Supervisors John MacBeth, Lawrence Ross and Gordon Greeley were in attendance.

PUBLIC COMMENT PERIOD: No one in attendance.

A motion to approve the **January 3, 2023 Reorganization Meeting Minutes** and the **January 3, 2023 Regular Meeting Minutes** and was made by Supervisor Ross. The motion was seconded by Supervisor MacBeth.

Vote: 3 ayes. Motion carried.

A motion to acknowledge receipt of the Treasurer's Report was made by Supervisor MacBeth. The motion was seconded by Supervisor Ross. Vote: 3 ayes. Motion carried.

Total Receipts (January 1, 2023 to January 31, 2023): \$13,925.65

Total Expenditures (January 1, 2023 to January 31, 2023): \$42,069.30

A motion to approve payment of the invoices for January 2023, in the amount of \$27,759.44, was made by Supervisor Ross. The motion was seconded by Supervisor MacBeth.

Vote: 3 ayes. Motion carried.

A motion to approve payment of the payroll expenses for January 2023, in the amount of \$14,309.86 was made by Supervisor Ross. The motion was seconded by Chairman Greeley.

Vote: 3 ayes. Motion carried.

ROADMASTER REPORT:

Supervisor/Roadmaster Ross said that the guys have been putting materials down on the roads and fixing pot holes. They have been working on the trucks and one was not starting. They figured out the problem and are fixing it.

UNFINISHED BUSINESS:

1. New Building

Chairman Greeley said that the Supervisors haven't yet gotten anything back from Mike Clinger, the engineer who is drawing the plans for the new building. He said that he would call Mr. Clinger and see when he will be finished so that the township can get the permit and put the building out for bid. Chairman Greeley made a motion to advertise the acceptance of sealed bids for the building after the plans are received, and to have the bid opening at the next meeting, if possible.

The motion was seconded by Supervisor Ross. Vote: 3 ayes. Motion carried.

NEW BUSINESS:

1. Resolution 2023-1 Disposition of Specific Records

Resolution 2023-1 authorizes the destruction of specific records, in accordance with the Municipal Records Manual approved December 16, 2008 and amended March 28, 2019. Ashlyn Ross has been going through old records that have been stored in the room above the office. She has been using the Municipal Records Manual, which was issued by the Pennsylvania Historical and Museum Commission Bureau of the Pennsylvania State Archives as a reference for the types and years of records that can be destroyed. She has compiled a list of specific documents, invoices, and financial records that are eligible for destruction. The documents are from 1999, 2000, 2001, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, and 2014 and the list of specific records is attached to Resolution 2023-1.

Supervisor Ross made a motion to adopt Resolution 2023-1 and authorize the destruction of the specific records on the list attached to Resolution 2023-1. The motion was seconded by Supervisor MacBeth. Vote: 3 ayes. Motion carried and Resolution adopted.

2. Resolution 2023-2 Appoint and Authorize a Signatory to Sign the PennDOT Standard Bridge Reimbursement Grant Agreement (Bottom Road, Mill Creek Bridge Replacement)

PennDOT requires a representative of Eldred Township to sign the Standard Bridge Reimbursement Grant Agreement on behalf of the Township. The agreement explains the procedure for payment of invoices and reimbursement from the state. The Township pays the invoices, and the state reimburses the Township via ACH deposits.

The Resolution requires the title of the person who will be authorized to sign the agreement. Chairman Greeley said that Supervisor Ross, as Roadmaster, is the contact for the project so he should be the person who signs. Chairman Greeley made a motion to name the Roadmaster (Lawrence A. Ross, Jr.) as the signatory for the PennDOT Standard Bridge Reimbursement Grant Agreement for the Mill Creek bridge replacement project and to adopt Resolution 2023-2. The motion was seconded by Supervisor MacBeth. Vote: 3 ayes. Motion carried and Resolution adopted.

OTHER SUPERVISOR COMMENTS OR CONCERNS

Chairman Greeley said that Ed Shields, a Supervisor from Barnett Township, was present at the meeting to talk about coming to a mutual agreement about Eldred Township doing winter road maintenance for Barnett Township. Mr. Shields said that Barnett Township would pay Eldred Township \$125.00 per hour for a truck and operator, to plow the Barnett Township roads. He also said that Barnett Township would pay for any materials that are used. Chairman Greeley said that this would actually be helping Eldred because the guys wouldn't have to turn around. Supervisor Ross said that the Eldred Township road crew has plowed three or four times already and that they just changed their routes and it didn't affect much. Chairman Greeley made a motion that Eldred Township would agree to take care of Barnett Township's roads for the remainder of the winter at the rate of \$125.00 per truck with operator, plus the cost of materials. The motion was seconded by Supervisor Ross. Vote: 3 ayes. Motion carried. Supervisor Ross said that the road crew will have to fix some potholes at the same price. Chairman Greeley said that the agreement can be renewed again if needed.

Chairman Greeley said he was told that the Barnett Township Supervisors want to talk about a merger between Eldred Township and Barnett Township. Mr. Shields said that two Barnett Township Supervisors are up for re-election and don't want to run again. He said that he only knows of one person who may be interested in running for Supervisor. Chairman Greeley said that it was his understanding that there are two ways to do it, to merge or consolidate, and that it would have to go onto the ballot for both Townships to vote on it. A majority of voters in each Township would have to agree for it to happen. Chairman Greeley said maybe it could be put on the next ballot. Supervisor Ross said that he believes that it has to be advertised for around 60 days before the election, and it takes 5 years to re-address it if people vote against it. Supervisor Ross asked if Barnett Township has a truck payment. Mr. Shields said no, everything is paid for. Supervisor Ross said that he thinks that Eldred Township should contact the solicitor to get the ball rolling so that the process isn't stopped by something trivial. Chairman Greeley said that he would talk to Karen Lupone and see what she could tell him.

Supervisor Ross said that Marc Scarbek, our Municipal PennDOT Representative told him that the state would be doing some milling on state roads in the area and that the Township could buy some of the grindings. He said that Marc told him that the Township would have to sign a contract for the purchase of a specific amount and that the Township would be responsible for picking it up, but sometimes if the trucks are driving by they'll dump it. Marc suggested to Supervisor Ross, that the Township do some paperwork stating that it is willing to pay \$10 per ton for the grindings. Chairman Greeley said that the grindings would have to be dumped around back so that it doesn't interfere with the new building.

Supervisor Ross said that he looked at the four-drawer file cabinets in the shop area and was thinking about painting them, but he didn't know how it would turn out. Chairman Greeley said that it was already in the budget to get new ones. Supervisor MacBeth asked if a fire safe was purchased. Supervisor Ross said that it was talked about, but got dropped. Supervisor MacBeth said that he would be in favor of buying a gun safe that was fire-proof. Supervisor MacBeth made a motion to purchase two new, four-drawer, file cabinets and a fire-proof gun safe, with the total purchase price not to exceed \$1,500.00. The motion was seconded by Supervisor Ross. Vote: 3 ayes. Motion carried.

Supervisor MacBeth said that he received a couple of phone calls about Park Road and asked if the road crew could spread some gravel this time of year. Supervisor Ross said that the road crew has already put a pile of gravel down on it this year, about 200 tons. Chairman Greeley said that maybe the grindings could be used on the road. Supervisor MacBeth said that he thought maybe some could be used on the slopes. Supervisor Ross said that the road gets shallow smears that are not really ruts, just smears. Chairman Greeley said that maybe the Township could get a Dirt & Gravel Road Grant to build it up. Supervisor Ross said that certain sections of the road would meet the guidelines. Supervisor MacBeth asked when the application is due for a Dirt & Gravel Road project. Supervisor Ross said that an email usually comes in about the grants at the end of February or early March. Supervisor MacBeth asked if anything could be done in the interim, and Supervisor Ross said that the guys would get some gravel on it.

Chairman Greeley adjourned the meeting at 5:05 PM.

The next regular meeting will be held at the Eldred Township Building on March 8, 2023 at 4:30 pm.

Lisa Kelso
Secretary