

**Eldred Township Supervisors**  
**Regular Meeting**  
April 8, 2024

This meeting was held at the Eldred Township Building.

Chairman Greeley announced that the Secretary was not present and that the meeting was being recorded so that she could take notes for the minutes.

The beginning time was not verbalized at the meeting. *[Secretary note: it was scheduled for 4:30 PM]*

Roll Call: Supervisors Gordon Greeley, John MacBeth, and Laird Raybuck in attendance.

**PUBLIC COMMENT PERIOD:**

Harry Hoff said that he is willing to help out with anything that the Township may need.

Chairman Greeley made a motion to approve the March 11, 2024 Regular Meeting Minutes. The motion was seconded by Supervisor Raybuck. Vote: 3 ayes. Motion carried.

**Total Receipts** (March 1, 2024 to March 31, 2024): \$199,817.40

**Total Expenditures** (March 1, 2024 to March 31, 2024): \$34,089.77

**Total Balance (all accounts) on March 31, 2024:** \$306,835.63

Supervisor Raybuck made a motion to acknowledge receipt of the Treasurer's Report. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

Chairman Greeley made a motion to approve payment of the invoices for March 2024, in the amount of \$22,842.00. The motion was seconded by Supervisor Raybuck. Vote: 3 ayes. Motion carried.

Supervisor Raybuck made a motion to approve payment of the payroll expenses for March 2024, in the amount of \$11,247.77. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

**ROAD REPORT:**

Supervisor Raybuck said that the road crew has been fixing potholes and repairing a truck. The broom might need new bristles and the grader needs a window. Chairman Greeley said that the truck with the new bed quit running when the road crew was out patching shoulders and smoke was coming from the dashboard. The truck sat overnight and started the next day, so it was driven to Silverado Mechanical Service for repair. Chairman Greeley said that the new truck is in Texas and the dealer doesn't know when it will be shipped. He is meeting with Stephenson Equipment on Wednesday to see if one of the old truck beds can be put on the new truck.

Jim Riddle arrived at the meeting and asked if Craft Run Road was going to be fixed. Chairman Greeley said that a lumber company has a bond for the road and guys from the lumber company are supposed to fix it.

**UNFINISHED BUSINESS:**

1. At the March 11, 2024 meeting the Supervisors discussed the budget line-item transfers needed to fund the purchase of the new truck. Resolution 2024-3 provides for supplemental appropriations for the 2024 budget.

Supervisor Raybuck made a motion to adopt Resolution 2024-3 and approve the following line-item transfers for the 2024 budget:

\$2,500	409.25 shop supplies to 430.74 major equipment purchase
\$1,700	409.324 utilities cell phones to 430.74 major equipment purchase
\$5,000	409.491 UST inspection to 430.74 major equipment purchase
\$3,000	430.33 purchase diesel fuel to 430.74 major equipment purchase
\$7,000	432.24 winter maintenance – materials to 430.74 major equipment purchase
\$7,500	437.00 equipment repairs to 430.74 major equipment purchase
\$17,000	438.12 road crew hourly rate to 430.74 major equipment purchase
\$10,000	438.24 materials & supplies to 430.74 major equipment purchase

\$2,500 472.206 interest – grader loan to 430.74 major equipment purchase  
 \$10,000 487.00 employee healthcare premium to 430.74 major equipment purchase

The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried and Resolution 2024-3 adopted.

**NEW BUSINESS:**

1. The bid opening for stone and oil was held on March 25, 2024 by the Greater Jefferson Area Council of Governments (COG).

	Glenn O.		IA			Jefferson	Russell	Midland	Suit
	Hawbaker	Grange	Const.	Woodland	Bucktail	Paving	Standard	Asphalt	Kote
<b>ELDRED</b>									
DSA	\$37.00			\$30.55	\$30.72	\$33.73			
#8 Limestone	\$42.00		\$38.30	\$30.07	\$29.72	\$34.34			
#57 Limestone	\$40.00	\$28.25	\$34.30	\$27.92	\$28.47	\$30.00			
#3 Limestone	\$40.00			\$29.29	\$28.97	\$30.25			
2RC Limestone	\$36.00	\$25.75	\$32.30	\$22.10	\$21.97	\$24.34			
PA-2A	\$37.00	\$26.25	\$32.50	\$23.91	\$24.22	\$27.12			
CRS2 Applied						\$2.56	\$3.07		\$3.84
MC70 Applied						\$4.47	\$5.63		\$5.42
CRS2 F.O.B						\$2.46	\$2.47	\$2.43	\$3.84
MC70 F.O.B						\$4.37	\$4.83	\$4.30	\$5.42

The following bids were received for Eldred Township:

Supervisor Raybuck made a motion to accept the following bids for Eldred Township and to reject all other bids:

**Stone:**

DSA \$30.55 per ton from Woodland Equipment & Supply  
 #8 Limestone \$29.72 per ton from Bucktail Excavating  
 #57 Limestone \$27.92 per ton from Woodland Equipment & Supply  
 #3 Limestone \$28.97 per ton from Bucktail Excavating  
 2RC Limestone \$21.97 per ton from Bucktail Excavating  
 PA-2A \$23.91 per ton from Woodland Equipment & Supply

**Oil:**

CRS2 Applied \$2.56 per gallon from Jefferson Paving Corp.  
 MC70 Applied \$4.47 per gallon from Jefferson Paving Corp.  
 CRS2 F.O.B. \$2.43 per gallon from Midland Asphalt  
 MC70 F.O.B. \$4.30 per gallon from Midland Asphalt

The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried. The Secretary will let LeeAnn Hinderliter from the COG know that the bids were accepted so that she can create contracts between Eldred Township and the winning bidders for the items.

2. The Sigel Volunteer Fire Department submitted the following 2024 fundraising activities for approval:

- May 4 & 5 – EMS services at the Fishing Derby
- Memorial Day weekend – boot drive
- June 8 – garage, garden, & gun raffle
- June 16 – chicken BBQ
- Independence Day weekend – boot drive
- August 11 – chicken BBQ
- Date to be determined – pig roast

- Labor Day weekend – boot drive
- November 1 & 2 – craft fair and bake sale
- November 16 – sportsmen’s raffle
- Dates to be determined – meat and cash raffle
- Dates to be determined – bike and marathon races in Cooks Forest

Chairman Greeley made a motion to approve the 2024 fundraising activities submitted by the Sigel Volunteer Fire Department. The motion was seconded by Supervisor Raybuck. Vote: 3 ayes. Motion carried.

3. AmTrust North America, the insurance company for the worker compensation insurance, requested that two forms be completed by the Board of Supervisors: a Commitment to Injury Prevention and Claims Management Form and a Volunteer Fire Company Operational Support Personnel Form. Last year the Supervisors elected to cover the Fire Department’s operational support personnel, or “participating members” who do not go on active calls but help with fundraising and equipment maintenance. The Secretary from Sigel Volunteer Fire Department sent a roster that identified 18 members as being “participating members.”

Supervisor Raybuck made a motion to approve signing the Commitment to Injury Prevention and Claims Management form. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

Supervisor Raybuck made a motion to approve worker compensation coverage for the operational support personnel (participating members) for the Sigel Volunteer Fire Department. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

4. Debbie Stewart from Hoak Insurance sent a quote for only short-term disability from Guardian. The quote submitted for the March 11, 2024 meeting was for both long-term and short-term disability. The premium for a policy for only short-term disability insurance from Guardian for four employees is \$83.06 per month or \$996.72 annually. Debbie said that the quote for only short-term raised the premium amount due to the small size of the policy. Supervisor Raybuck said that the length of leave on the policy is 26 weeks. Chairman Greeley said that the sick leave will go away and this insurance will replace it. Supervisor Raybuck said that some sick leave will still be needed because the disability insurance coverage doesn’t start until the 8<sup>th</sup> day for sickness. It starts on the first day after an accident. Chairman Greeley asked if the first three days would be covered then. Supervisor MacBeth said that it had been agreed upon to offer three days of sick leave.

Supervisor Raybuck made a motion to approve the purchase of short-term disability insurance from Guardian for all employees at the quoted premium price of \$83.06 per month or \$996.72 annually. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

5. The Piney Rail Riders are requesting a letter of support from Eldred Township for a grant application they are submitting to DCNR for the purchase of 24 miles of abandoned rail corridor known as the “Piney Rail Corridor.” As per Bryan Huwar of the Piney Rail Riders, the corridor passes through three townships in Clarion County and two townships in Jefferson County (Clover Township and Rose Township). Chairman Greeley said that Bryan Huwar asked him for a letter of support because Eldred is a neighboring township. Supervisor Raybuck said that as per Senator Cris Dush, the more support letters you get for a grant application, the better the chance that you’ll get it.

**Due to an equipment malfunction, the meeting recording ends at this point.**

These minutes were compiled by Lisa Kelso, who was not present at the April 8, 2024 meeting, and are derived from the temporary recording of the meeting made by the Board of Supervisors. The items on the agenda for the April 8, 2024 meeting that were discussed at the meeting but were not captured on the recording will be added to the agenda for the May 13, 2024 meeting.

The next regular meeting will be held at the Eldred Township Building on May 13, 2024, at 4:30 pm.

Lisa Kelso,  
Secretary